



# Top O' Topanga

*C/O Lordon Management Company*

---

## **SUGGESTED AGENDA – REGULAR SESSION**

**Date: May 23, 2011**

**Time: Follow executive session or 6:00 p.m. whichever is earlier**

**Annual meeting sign in starts at 6:15**

**Annual meeting if quorum starts at 7:00**

1. Call to Order by President
2. Secretary's Report:
  - a. Reading of previous minutes and approval
3. Treasurer's Report:
  - a. Financial overview/report
  - b. Review Reserve Study
4. Lordon Management's Report:
  - a. Updating Board on investment accounts
  - b. Review of Homeowner Requests
  - c. Review of Correspondence
  - d. Updating Board on prior months action items
5. Committee Reports:
  - a. ARC and LARCS Report
6. Liens
7. Old Business
  - a. Recreation Room Rental Agreement and Fee – tabled to June
  - b. Utility Infrastructure Report Update
  - c. Update on Training Emergency Volunteers
8. New Business
  - a. Tree Inventory (new vendor)
  - b. Dog Park – tabled to June
  - c. Use of area near laundry room
  - d. Property Markers – tabled to July
  - e. Cars stored in RV Lot versus Renting a Parking Space
  - f. RV Lot vandalism, security, improvements
  - g. Gym Equipment – requested additions
9. Announcement of Next Meeting and Location
10. Adjournment of Meeting

---

**Southern California's leading property management firm. Large enough to serve, small enough to care.**

Corporate Office  
1275 Center Court Dr.  
Covina, CA 91724  
(626) 967-7921

Orange County  
17772 E. 17<sup>th</sup> St., Ste. 204  
Tustin, CA 92780  
(714) 505-1444

Los Angeles / Ventura County  
31416 Agoura Rd., Ste. 105  
Westlake Village, CA 91361  
(818) 707-0200

Kern County  
5001 E. Commercecenter Dr., Ste. 205  
Bakersfield, CA 93309  
(661) 861-1772